

POSITION DESCRIPTION

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| **Directorate** | Canberra Health Services |  | **Reporting** **Relationships** |
| **Division** | Nursing, Midwifery & Patient Support |  | Clinical Nurse Consultant  Undergraduate Student of Nursing  Registered Nurse |
| **Branch** | Nursing and Midwifery resource Office |  |
| **Position Number** | various |  |
| **Position Title** | Undergraduate Student of Nursing (USN) |  |
| **Classification** | USN |  |
| **Location** |  |  |
| **Last Reviewed** | June 2023 |  |

Our **Vision**: creating exceptional health care together

Our **Role**: to be a health service that is trusted by our community

Our **Values**: Reliable, Progressive, Respectful and Kind

# POSITION OVERVIEW

Canberra Health Services (CHS) is focussed on the delivery of high quality, effective, person-centred care. It provides acute, sub-acute, primary and community‐based health services, to the Australian Capital Territory (ACT) and surrounding region. More information can be found on the CHS website: [CHS website](https://www.canberrahealthservices.act.gov.au/)

The USN assists the health care team to provide delegated aspects of patient care. Care will be delegated in accordance with the USN Core Duties & Exclusion List, professional judgement of the supervising Registered Nurse, and in accordance with the level of achieved assessed competence of the individual USN.

The USN is employed to undertake activities contained within the USN Core Duties and Exclusion List.

The USN at all times retains responsibility for their own actions and remains accountable to the Registered Nurse. The tasks a USN will undertake include general unit environmental maintenance duties, assisting patients with hygiene, toileting and nutritional needs, handling and positioning of patients, gathering of equipment and simple wound dressings. The USN will report and document all patient responses to direct care given, including recording care activities within the Digital Health Record (DHR) in accordance with the plan of care and organisational protocols.

# DUTIES

Under delegation and supervision of qualified and experienced Registered Nurses you will perform direct patient care and other activities to support the nursing team. You will:

1. Work with Registered Nurses as a member of the health care team to provide delegated care to healthcare consumers, supporting their specific needs according the USN Core Duties and Exclusion List.
2. Collaborate and communicate with RNs and other multidisciplinary team members to achieve desired health outcomes for healthcare consumers.
3. Contribute to and promote recovery through physical, psychological, social, cultural, and spiritual care of health consumers.
4. Contribute to an environment that is respectful of personal choice, dignity, integrity and confidentiality for health consumers.
5. Undertaking other duties as directed, within the USN Core Duties and Exclusion List ensuring the delivery of high-quality person-centred care.

# ABOUT YOU

CHS is committed to workforce diversity and to creating an inclusive workplace. As part of this commitment, we welcome applications from all diversity groups. Aboriginal and Torres Strait Islander peoples, people with disability and people who identify as Lesbian, Gay, Bisexual, Transgender, Intersex, or Questioning (LGBTIQ) are particularly encouraged to apply.

**Behavioural Capabilities:**

1. Exceptional customer service skills, empathy and ability to develop positive rapport with people from a wide range of diverse cultural backgrounds.
2. Ability to work under direct supervision of Registered Nurses and as part of a multidisciplinary healthcare team.
3. Strong organisational skills with a high degree of personal motivation to complete daily work requirements and follow up activities from previous shifts.
4. Adaptability and flexibility to respond to dynamic situations, providing responsive services to meet the needs of health consumers, carers and visitors, within the core duties of the role.

**Position Requirements/Qualifications:**

Currently enrolled in second or later year of full-time study who is entered on the student register (for the nursing or midwifery profession) in an approved program under the Health Practitioner National Regulation Law (ACT) Act 2010. A USN must maintain their academic obligations in the Bachelor of Nursing and remain an active student throughout their employment.

* Be available for rotational shift work roster which may include evenings, weekends and night duty. Access to leave to fulfill study requirements including clinical placement, is provided.
* Have an understanding of how the [National Safety and Quality Health Service](https://www.safetyandquality.gov.au/standards/nsqhs-standards) (NSQHS) indicators align with this role.
* You will need to fulfil the responsibilities of this role as detailed in the CHS [Exceptional Care Framework](https://www.canberrahealthservices.act.gov.au/__data/assets/file/0005/1933187/CHS-Exceptional-Healthcare-Framework_Digital_FA.pdf), [Clinical Governance Framework](https://www.canberrahealthservices.act.gov.au/__data/assets/file/0007/1933189/CHS-Clinical-Governance-Framework_DigitalFA.pdf), [Partnering With Consumers Framework](https://www.canberrahealthservices.act.gov.au/__data/assets/file/0008/1933181/CHS-Partnering-for-Exceptional-Care-Framework_DigitalFA.pdf) and other [related frameworks](https://www.canberrahealthservices.act.gov.au/about-us/strategy-and-frameworks).

**Please note prior to commencement successful candidates will be required to:**

* Be registered under the Working with Vulnerable People ACT
* Undergo a pre-employment National Police Check.
* Obtain a Compliance Certificate from OMU (Occupational Medicine Unit) relating to assessment, screening, and vaccination processes against specified infectious diseases.
* Provide two (2) references.

# WHAT YOU REQUIRE

These are the key selection criteria for how you will be assessed in conjunction with your resumé and experience:

1. Demonstrate the capacity to undertake work within a clinical setting as part of the Nursing team, under the direct supervision of a Registered Nurse.
2. Demonstrate the ability to communicate effectively with patients, families, and other members of the healthcare team, using both verbal and written communication skills.
3. Demonstrated knowledge and understanding of privacy and confidentiality requirements in health care services.
4. Demonstrates understanding of, and adherence to, safety and quality standards, work, health and safety (WH&S) and the positive patient experience. Displays behaviour consistent with CHS’s values of reliable, progressive, respectful and kind.

# WORK ENVIRONMENT DESCRIPTION

The following work environment description outlines the inherent requirements of the role and indicates how frequently each of these requirements would need to be performed. Please note that the ACT Public Service is committed to providing reasonable adjustments and ensuring all individuals have equal opportunities in the workplace.

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| ADMINISTRATIVE | FREQUENCY |
| Telephone use | Frequently |
| General computer use | Frequently |
| Extensive keying/data entry | Frequently |
| Graphical/analytical based | Occasionally |
| Sitting at a desk | Occasionally |
| Standing for long periods | Frequently |

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| PSYCHOSOCIAL DEMANDS | FREQUENCY |
| Distressed People e.g. Emergency or grief situations | Occasionally |
| Aggressive & Uncooperative People e.g. drug / alcohol, dementia, mental illness | Occasionally |
| Unpredictable People e.g. Dementia, mental illness, head injuries | Occasionally |
| Restraining e.g. involvement in physical containment of clients/consumers | Occasionally |
| Exposure to Distressing Situations e.g. Child abuse, viewing dead / mutilated bodies; verbal abuse; domestic violence; suicide | Occasionally |

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| PHYSICAL DEMANDS | FREQUENCY |
| Distance walking (large buildings or inter-building transit) | Frequently |
| Working outdoors | Never |

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| MANUAL HANDLING | FREQUENCY |
| Lifting 0 – 9kg | Frequently |
| Lifting 10 – 15kg | Frequently |
| Lifting 16kg+ | Occasionally |
| Climbing | Never |
| Running | Never |
| Reaching | Frequently |
| Kneeling | Frequently |
| Foot and leg movement | Frequently |
| Hand, arm and grasping movements | Frequently |
| Bending/squatting | Frequently |
| Bend/Lean Forward from Waist/Trunk twisting | Frequently |
| Push/pull | Frequently |
| Sequential repetitive movements in a short amount of time | Frequently |

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| TRAVEL | FREQUENCY |
| Frequent travel – multiple work sites | Occasionally |
| Frequent travel – driving | Never |

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| SPECIFIC HAZARDS | FREQUENCY |
| Working at heights | Never |
| Exposure to extreme temperatures | Never |
| Operation of heavy machinery e.g. forklift | Never |
| Confined spaces | Never |
| Excessive noise | Never |
| Low lighting | Occasionally |
| Handling of dangerous goods/equipment e.g. gases; liquids; biological. | Frequently |
| Slippery or uneven surfaces | Frequently |